



**Christchurch Rudolf Steiner School**

te kura o rudolf steiner otautahi

New Zealand / Aotearoa

# International Student Information



In thinking, clarity • In feeling, inwardness • In will, perseverance



**CHRISTCHURCH RUDOLF STEINER SCHOOL**  
**INFORMATION FOR PROSPECTIVE INTERNATIONAL STUDENTS**

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The Christchurch Rudolf Steiner School began in 1975 with two pupils and currently has a roll of about 400. The School's purpose built buildings and landscaped grounds are situated on a beautiful riverside block in Opawa, Christchurch. The school is close to the heart of Christchurch's central city and has beaches, ski-fields and shopping centres within easily accessible distances.

### **Application Requirements & Procedures**

Christchurch Rudolf Steiner School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from Ministry of Education website at <http://www.minedu.govt.nz/goto/international>

A summary copy of the "Code of Practice for the Pastoral Care of International Students" will be given to all successful applicants.

Our academic year starts on 2<sup>nd</sup> February and finishes on the 9<sup>th</sup> December 2011, at which date our summer holidays start. The year is divided into four terms of about 10 weeks each. In the New Zealand Rudolf Steiner School Class 10 (Year 11) students study a compulsory curriculum. In Classes 11 (Year 12) and 12 (Year 13) pupils study a compulsory core curriculum and a range of specialist subject options. During these last three years students are offered the Christchurch Rudolf Steiner School Certificate and the National Certificate of Educational Achievement.

### **All correspondence with the school must be in English.**

To make an application we require you to complete an "Application for Enrolment" form which you may obtain from the International Student Coordinator or our website. We will also require a copy of your most recent school report, together with a translation and a school reference (in English) and a photo of you.

If any of the details you provide at the time of enrolment change, it is your responsibility to notify the school of the changes.

### **English Language Proficiency Requirements**

You must understand that your English will need to be of a standard that will make your time spent in New Zealand beneficial. As a guideline, on the International Language Testing System (IELTS) a band 5 would be the minimum (1 being the lowest result possible and 9 being the best result possible).

If you are from Japan the language test is known as the TOEFL test. A score of 450 on the TOEFL test is the minimum required.

Please ensure your initial command of the English language is adequate, you will be tested upon arrival in New Zealand. If you have an insufficient command of English you may be asked to attend a language school.

## **Tuition Fees**

As an international fee paying student your tuition fees are as follows;

You are required to pay the international student fee, which is:

	NZ\$9,930 per annum
Plus School Fees	NZ\$1,070
Total Fees per annum	<u>NZ\$11,000</u>
The International Student Fee for 2 Terms or 6 month is NZ\$ 6,500 (please allow at least \$20 to cover the bank fees)	

*Please note: the costs above are subject to annual review.*

As a fee paying student board and lodging are extra. Board and lodging will be approximately NZ\$ 200.00 per week and payment **must be arranged by you**. We have a Homestay Coordinator at our school, Mrs Angelika Frank-Alexander, who will assist you in finding a host family for your stay.

We also require evidence of suitable medical and dental insurance (which must be arranged by you before you arrive in New Zealand) for the time of your stay in New Zealand.

As an exchange student you will not be required to pay tuition or boarding fees provided the exchange is through an exchange with a pupil from the Christchurch Rudolf Steiner School, a letter from your school offering a place for our pupil is necessary and there must be a student from here wanting to exchange.

### **Other charges you may have to meet include;**

- Payment for extra curricular activities such as school excursions, camps, transport for sports, school stationery etc.
- NZQA fee of NZ\$ 375 (if students chooses to participate in NCEA Level 1,2 or 3)
- Specialist Support Services (eg. Occupational Therapy, Psychological Services or any other additional learning support).
- Truancy service in the case of prolonged, unexplained periods of absence from school.
- The cost of dental treatment.

Please note that there is no uniform at the Christchurch Rudolf Steiner School however dress must meet the requirements of the School's Dress Code (which you will receive a copy of before you begin school).

## **Fee Protection**

All international student fees paid are covered (in the case of suspension or removal of the school as a signatory to the Code of Practice, or if a student is required to transfer to another institution) by reserves held in the school's Board of Trustees account at Canterbury Education Services Limited.

## **Conditions of Acceptance**

We do not accept international students wishing to stay less than six months. Acceptance will be based on your most recent school reports and the school reference you submit as part of your enrolment application. All correspondence with the school (including school reports and references) must be in English.

The student shall have the right to withdraw from the school and terminate the tuition agreement provided two weeks written notice is given to the school.

To enrol at Christchurch Rudolf Steiner School international students must live in one of the following categories of accommodation;

- Living with their parents, or;
- Living in homestay accommodation.

Parents/caregiver of the enrolling student must sign the school's Tuition Agreement contract on acceptance into the school.

International students enrolling at the school must prove that they have adequate medical, travel and personal loss insurance throughout their stay in New Zealand. This will need to be approved by the school (following your payment of tuition fees) before you leave your home country. If your policy is with an international insurance company we will require an English translation of the policy.

International students must inform Christchurch Rudolf Steiner School of any sickness, behavioural, disability or special education needs before enrolment.

International students must meet the English Language Proficiency Requirements as listed in point two, above.

International students must accept the direction of the professional staff at Christchurch Rudolf Steiner School in subject and level placement.

International students must meet the conditions of New Zealand Immigration Service student visa requirements for the duration of your study in New Zealand as listed below.

## **Immigration Requirements**

Application for a student visa has to be made through the local New Zealand Embassy/Consulate. For this application you will need an 'offer of placement' form, which will be sent to you after we have decided to accept you as a pupil and payment of the international student fee has been received and receipted.

You will need medical insurance, which is valid in New Zealand, a valid return air ticket and to be able to satisfy immigration that you have sufficient funds available for the length of your visit.

***NB: A student will not be allowed to attend school until we have sighted a valid student visa or certified copy of one.***

Full details of visa and permit requirements, advice on rights to employment in New Zealand whilst studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>.

New Zealand Immigration Service will be informed when;

- Students choose to leave Christchurch Rudolf Steiner School and continue their study at another New Zealand school.
- Students fail to attend school on a regular basis - act truant, (please refer to number 13 – Pastoral Care).

### **Health and Travel Insurance**

Most international students are not entitled to publicly funded health services while in New Zealand unless they are:

- A resident or citizen of Australia; or
- A national of the United Kingdom in New Zealand; or
- The holder of a temporary permit that is valid for two years or more.

If you do not belong to one of these special categories and you receive medical treatment during your visit, you will be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at <http://www.moh.govt.nz>

Accident Insurance; The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>

International students must have appropriate and current medical and travel insurance while studying in New Zealand. We will require written proof from your insurance company that you have insurance that will cover the cost of medical treatment in New Zealand and travel for the duration of your stay. We will also require an English translation of your policy if you have taken it out with an overseas company.

### **Review of Code Compliance**

To ensure that the Code of Practice is being complied with, all procedures for the enrolment of international students are reviewed annually.

## **Legal Obligations of the School**

The school and homestay coordinator will act in accordance with the New Zealand Children, Young Persons and their Families Act (1989). If school staff are concerned that you have been or are likely to be, ill treated, harmed, abused or neglected we are obliged to notify the Children, Young Persons and their Families Service (CYFS) or the New Zealand Police and follow the CYFS reporting protocol.

Personal information on any student is subject to the New Zealand Privacy Act (1989) and is obtained, stored and released in strict accordance with the Act.

The New Zealand Education Rules 1999 (stand-down, suspension, exclusion or expulsion) apply to all students, including international students, enrolled at the Christchurch Rudolf Steiner School. A stand-down, suspension or exclusion may lead to a termination of your enrolment and withdrawal of your offer of place.

## **Refund Conditions**

International students are subject to all of the school rules and disciplinary procedures and are expected to conduct themselves in an appropriate manner at all times. Serious misconduct or any breaches of New Zealand law may result in the student being asked to return home. In such cases the school reserves the right to terminate enrolment and withdraw its offer of place.

Please refer to the school refund policy for refund conditions.

## **Termination of Tuition**

Christchurch Rudolf Steiner School reserves the right to terminate a student's enrolment in the following situations;

- In the event of continued or unexplained absenteeism.
- The exclusion or expulsion of the student in accordance with the Education (Stand-down, Suspension, Exclusion and Expulsion) Rules 1999.
- Provision of false or misleading information by the student on enrolment.
- Inadequate progress by the student.
- Failure by the student to pay fees.
- Where the school is unable to guarantee accommodation due to the student's behaviour.
- In the event of criminal behaviour by the student (including such behaviour outside the school's premises).
- An inability to attend due to reasons such as illness or family obligations, where the student cannot make up the missed course time and needs to re-enrol if they wish to complete the course.

*Please note that New Zealand Immigration Services will be notified immediately in the event of any termination of enrolment.*

## **Facilities, Equipment & Staffing**

The Christchurch Rudolf Steiner School is one of four large State Integrated Rudolf Steiner Schools in New Zealand that host international students.

Christchurch is the largest city in the south island of New Zealand situated on the eastern coast. Its hinterland is the large flat Canterbury Plain, a fertile and prosperous agricultural area. Beyond the plains lie the foothills and then the peaks of the Southern Alps including New Zealand's highest peak Aoraki Mount Cook.

The city was founded in 1850 by Canterbury Association settlers from England and still retains strong ties with its history. It has a population of some 400,000 people and as well as providing services for agriculture also has a light manufacturing industry and an extensive tourism industry.

The school is located in the south of the city on its own landscaped grounds in a bend of the Opawa River which forms one of its boundaries. It has extensive purpose built buildings designed in a distinctive Waldorf or Rudolf Steiner fashion which is instantly recognisable.

The senior school has excellent facilities including an art suite, two dedicated science rooms, a technology workshop, a music room, a cooking and textiles room, three more class rooms and a student library learning centre. Drama and physical education are catered for in a dual-purpose hall and auditorium and there are also ball courts and a purpose built playing field.

The school also has a lunchtime café which operates Tuesdays – Fridays for students and staff. The café sells a wide range of wholesome/organic food at a very reasonable cost.

All these facilities are well equipped and resourced. The school is especially proud of its modern information technology capability. The buildings are networked and senior students have access to an Intranet and the Internet by making use of the computer suite. The school is well able to offer its students a high quality learning environment.

The teaching staff are all well qualified teachers registered with the New Zealand Teachers Council. They have a commitment and a personal connection to the distinctive 'special character' of the school. They participate in Rudolf Steiner professional development and other development and training work and strive to provide the best possible learning environment for students. There is a core of full time teachers and a number of part time subject specialist teachers. The school provides teaching staff with a performance management programme.

General information and photos of the Christchurch Rudolf Steiner School are available on our website at; [www.ch.steiner.school.nz](http://www.ch.steiner.school.nz).

## **Courses & Qualifications**

Students in the Christchurch Rudolf Steiner School are required to undertake all the subjects in Classes 9 and 10 (Years 10 / 11) regardless of aptitude. In Classes

11 and 12 (Years 12 / 13), the students may choose from a broad range of subjects leading towards nationally-recognised qualifications. The Main Lesson programme remains compulsory, and together with an Arts programme forms a core Waldorf Curriculum.

### **Pastoral Care**

Students are members of a class community with others of their age group, under the guidance and care of an Upper School teacher who is their Class Sponsor.

The Sponsor attends to the general care of the class, acts as their advocate and handles discipline and other matters of guidance and organisation.

Students can seek out, or be referred to, the school's Guidance Counsellor, if the need arises. If necessary the Dean will attend to issues of responsibility and behavioural self-management.

In the case of irregular attendance or failure to meet course requirements you will be referred in the first instance to the Class Sponsor/Upper School Dean/Guidance Counsellor who will offer you guidance.

### **International Student Orientation Programme**

On arrival at the school for the first time students are met and welcomed by the International Student Coordinator. They have a short meeting during which the following topics are covered:

- Information on the school environment and what to expect including an introductory tour.
- Information on the wider city environment.
- Information on cultural, recreational and sporting activities.
- Advice about suitable transport arrangements, including the rules about driving.
- Advice about how to open a bank account.
- Advice about expected behaviour and the laws of New Zealand.
- Advice about the school policy on drug and alcohol abuse.
- Information on 'keeping safe'.
- Health and medical information.
- Advice about rights, how to make a complaint and access support.
- Provision of 24 hour emergency contact name and telephone number.

The International Student is then introduced to the Class Sponsor and the pupils in the class they are to join.

The student is introduced to a previously nominated 'buddy' from their classmates to help them through the first few weeks.

The student has a follow up meeting with the Class Sponsor who describes curriculum organisation, provides a timetable and attends to any other administrative matters.

The student joins the ESOL class and meets other international students in a sheltered setting.

Throughout their stay the student has brief weekly meetings with their Sponsor teacher if necessary.

### **The Timetable**

There are three elements in the structuring of lessons in the Upper School: the Main Lesson, the Subject Lesson and the Module.

A number of core curriculum subjects are studied during **Main Lessons**. These units are particularly characteristic of Waldorf Education, and are taught in the first part of each day before morning tea for a period of three weeks at a time. Up to twelve main lessons are taught in each class in the course of a year, and are compulsory at every level. **Subject Lessons** are timetabled similarly to lessons in any high school, in single or double periods scheduled throughout the day. A range of subjects are studied intensively in **Modules** of 2 – 4 periods per week for one or more terms each year.

Further details of the courses available are indicated below in the “Outline of the Curriculum”.

### **ESOL (English for Speakers of Other Languages) Curriculum**

Enrolling international students are guaranteed the following ESOL programme unless their initial English test levels are above what we would expect.

International students expect a new cultural experience and to be able to improve their English language skills. They participate fully in the subjects taught at their age level. School policy is to admit those students who can demonstrate better than average English language skills (please refer to English language proficiency guidelines). Our objectives in ESOL are focussed on the needs of these students.

We offer three, 40 minute periods of ESOL per week. This is a flexible language learning programme, structured according to individual needs, as it is given in a small group. We focus on the four curriculum strands: listening, speaking, reading and writing skills. Among the methods used are role plays, discussions, communication games, educational videos with corresponding comprehension activities, reading and narrating, grammar exercises and formative tests etc.

Our main objective is to assist students from non-English speaking backgrounds to gain competence in English. By attending our ESOL lessons and completing set tasks students will:

- Increase their English vocabulary and use it confidently in different contexts.
- Improve their English grammar and spelling.
- Have the opportunity to practice their oral and aural skills in a safe and supportive learning environment.
- Widen their knowledge about New Zealand’s bicultural heritage and natural environment.

ESOL also provides a common meeting ground for students from different cultural backgrounds to support and help each other in learning English as well as coping with every day problems.

### **Outline of the Curriculum**

#### **Class Nine**

<b>Main Lessons</b>		<b>Subject Lessons and Modules</b>	
English Drama Art History 1 Art History 2 History 1 History 2	Mathematics 1 Mathematics 2 Biology Chemistry Physics Geology	English Mathematics Science Technology Horticulture Textiles / Home Economics Social Studies	Art / Clay Modelling Drama Physical Education Music French Spanish Religion Info. Technology

#### **Class Ten**

<b>Main Lessons</b>		<b>Subject Lessons and Modules</b>	
English 1 English 2 Drama History 1 History 2 Art History	Mathematics 1 Mathematics 2 Biology Chemistry Physics Geography	English Mathematics Science Technology Horticulture Textiles / Home Economics Social Studies	Art / Clay Modelling Drama Physical Education Music Spanish Religion Info. Technology

#### **Class Eleven**

In Class 11 students are required to undertake a compulsory Main Lesson Programme which leads to Sixth Form Certificate in the Humanities and in General Science. They also must participate in an Arts Programme, and in the study of Religion. These studies represent the Core Waldorf Curriculum.

In addition they may choose from a range of subjects leading to nationally-recognised qualifications in Sixth Form Certificate (detailed further in the following pages).

<b>Main Lessons</b>			
<b>6th Form Certificate Humanities</b>		<b>6th Form Certificate General Science</b>	
Parzival History of Music	History 1 History 2 Geography	Mathematics Information Science	Biology Chemistry Physics

## Class Twelve

In Class 12 students are required to undertake a compulsory Main Lesson Programme which leads to Higher School Certificate in Social Sciences and in Science. They also must participate in an Arts Programme, and in the study of Religion. These studies represent the Core Waldorf Curriculum.

In addition they may choose from a range of subjects leading to nationally-recognised qualifications in Sixth Form Certificate and/or Bursary (detailed in the following pages).

Main Lessons			
Higher School Cert. Social Sciences		Higher School Cert. Science	
English 1	History 1	Mathematics	Biology
English 2	Philosophy	Astronomy	Chemistry
History	of Geography		Physics
Architecture			

## Qualifications

As a necessary part of this education, students must be enabled to move into the world beyond school, carrying with them nationally-recognised qualifications that support choices either to continue in tertiary education or to begin employment.

## Assessment

There has been substantial reform of the New Zealand school qualifications system in recent years. New methods of assessing student achievement have been developed by the New Zealand Qualifications Authority (NZQA). Learners are now able to gain nationally recognised credit for demonstrating learning achievement in respect of clearly stated standards in knowledge and skills. These are known as **ACHIEVEMENT STANDARDS** and **UNIT STANDARDS** and they are available at three qualification levels. Level One (Class 10, Year 11), Level Two (Class 11, Year 12) and Level Three (Class 12, Year 13). Each standard describes what learners know or can do.

All Standards are registered on the **NATIONAL QUALIFICATIONS FRAMEWORK** (NQF). Standards are internally assessed by the school and externally moderated as a check for national comparability. Some Achievement Standards are externally assessed. Every standard has a numerical credit value.

Under the auspices of the **FEDERATION OF RUDOLF STEINER WALDORF SCHOOLS IN NEW ZEALAND** the New Zealand Rudolf Steiner Schools have jointly developed a common senior school assessment programme and some common assessment tasks based on specific nationally and locally developed Achievement Standards.

Rudolf Steiner School students are offered **THE RUDOLF STEINER CERTIFICATE (RSC)**. The certificate is recognised and validated by the Federation. The structure and the options available together with the credit system

of the RSC are adapted to our distinctive pedagogy. It is specifically designed to meet our students' needs. It offers more than one pathway for students through their last three years of school. RSC is predominantly internally assessed. The qualification encompasses all that the student studies at school.

RSC is based on Achievement Standards, a number of which have been written for each conventional school subject. The certificate is available at NQF levels 1, 2 & 3 depending on student age and ability. Students gain credits for this qualification by study of learning modules assessed by a mixture of external examinations and internal assessment tasks. This occurs for traditional subjects and other newer subjects that may be offered as short courses.

RSC achievement standard learning outcomes are individually assessed at three achievement levels. Students can be assessed as having **ACHIEVED** the standard, achieved the standard with **MERIT** and achieved the standard with **EXCELLENCE**. These achievement levels are approximately equivalent to grades C, B & A.

All students attending New Zealand Rudolf Steiner Upper Schools enrol for the New Zealand Rudolf Steiner Schools Certificate. Our national qualification also incorporates the New Zealand **NATIONAL CERTIFICATE IN EDUCATIONAL ACHIEVEMENT (NCEA)**.

When the learner has met all the assessment requirements for a standard, they are awarded a number of credits. Every student who reaches the required level of capability and performance for a standard is awarded the credits for that standard. Students are allowed to have more than one try to reach the standard. Work that does not reach the standard initially can be developed, reworked and submitted for reassessment. Our students are able to gain RSC and NCEA by our use of each learning task and its assessment for **both qualifications**.

An individual school based RSC **RECORD OF LEARNING** detailing all that they have achieved is maintained for all students. Periodically the school reports student achievement to NZQA who also maintain individual NCEA records of student learning.

A total of 80 credits or more at any achievement level gained by success with Achievement Standards and Unit Standards in various subjects' results in the award of the National Certificate in Educational Achievement. A total of 120 credits are required for the award of the New Zealand Rudolf Steiner Schools Certificate.

Comprehensive details of the school learning and qualifications programmes are published separately in the **SENIOR STUDIES GUIDE**.

### ***Options Available in the Senior School***

#### **Class 10 (Year 11) – NCEA Level 1. Rudolf Steiner Certificate incorporating NCEA**

With the exception of Spanish and a Music/Dance/Drama elective all subjects are compulsory.

### Class 11 (Year 12) – NCEA Level 2 and/or Sixth Form Certificate.

<b>Main Lessons</b>		
General Science	Humanities	Compulsory Core Curriculum
<b>Subject Options</b>		
English Mathematics Information Technology Biology Chemistry Physics Practical Art History of Art Fashion & Textiles	Classical Studies History Horticulture Technology Performance Drama Performance Music Physical Education Electronics Photography	Conventional and Non-conventional Unit Standards-based Qualifications in a variety of vocational and skills subject areas are available

**Class 12 (7<sup>th</sup> form) – NCEA Level 3 and/or Bursary** (options from the above level 2 list may also be taken).

<b>Main Lessons</b>		
Science	Social Sciences	Compulsory Core Curriculum
<b>Subject Options</b>		
A personally-chosen Year Project English Mathematics (Calculus) Biology Chemistry Physics Information Technology Fashion & Textiles	Painting Print Making Photography History of Art Classical Studies History Performance Technology Physical Education	Conventional and Non-conventional Unit Standards-based Qualifications in a variety of vocational and skills subject areas are available

The compatibility criteria of NCEA with the German 'Abitur' is available in a separate document.

### **Accommodation**

To enrol at Christchurch Rudolf Steiner School international students **must** live in **one** of the following categories of accommodation;

- Living with their parents, or
- Living in homestay accommodation.

All students under 18 years old attending Christchurch Rudolf Steiner School are not permitted to be in a flatting/boarding facility situation.

Homestay accommodation needs to be arranged by the school Homestay Coordinator well in advance, most homestay families available are current parents of the school and live within a short distance from the school (10 – 15 minutes by car at the most). The homestay family will meet you at the airport and provide you

with; your own bedroom, bedroom furniture (bed, wardrobe/set of drawers, desk and lamp - if applicable), three meals a day, bathroom facilities, laundry facilities and access to a working telephone. The family will also assist you with becoming familiar with your surroundings and the New Zealand 'way of life'.

Our Homestay Coordinator, Mrs Angelika Frank-Alexander, will be able to assist you in finding a host family for the duration of your stay. Angelika is also available for the ongoing monitoring of your homestay situation for the duration of your stay in New Zealand.

If your application to become an international student at the Christchurch Rudolf Steiner School is accepted you will be contacted by Angelika to begin the placement process. You will be required to complete a homestay questionnaire to assist the coordinator in placing you with the most appropriate family and you will also be required to sign a Host Family Contract before leaving your home country.

Homestay lodging will be approximately NZ\$ 200.00 per week and payment must be arranged by you. This fee covers your board and food costs only – you will need to pay for things such as; toiletries, transport (bus tickets etc), telephone calls, faxes, Internet usage, travel and other extras yourself. The accommodation fee is applicable only to the house to which you are contracted.

The Christchurch bus service offers Metro Cards which you are able to load money onto and then use when you board a bus. Costs for bus travel around Christchurch vary; generally you will pay between NZ \$2 - \$3 per trip. International telephone calls vary as most NZ telephone companies offer off-peak calling rates and special weekend/late night deals which can save you a lot of money – for example a 20 minute call to Germany at 9 pm on a weeknight or during the weekend currently costs NZ \$0.88 cents per minute as opposed to peak hours which are NZ \$1.15 per minute. Many cell phone providers offer calling plans including calls to landlines and to some overseas countries

The cost of living in Christchurch varies depending on what extra-curricular activities you will be involved in – you will need some weekly spending money and if you plan to travel around New Zealand, additional money to support you whilst travelling (for accommodation, food, bus/airfare/train/ferry costs).

Each family will have rules and curfew that the rest of the family members abide by, we expect international students to respect these rules and follow them as closely as possible whilst living with the family.

Homestay carers are fully assessed in accordance with the 'Code of Practice for the Pastoral Care of International Students' to determine that they have the skills, experience and facilities to meet the needs of our international students. Assessment procedures include an assessment interview to meet and establish communication with the homestay carer, a home/facility visit, referee checks and a New Zealand Police check for the carer and anyone connected with the carer who is aged 18 years or over and who is likely to have regular contact with you.

The homestay coordinator will meet with you once a term to confirm that the accommodation is suitable.

## **Parent & Student Support**

If your parents have concerns about any aspect of your schooling whilst in New Zealand they can contact the International Student Coordinator (Angelika Frank-Alexander) at the school. If they are still not satisfied, they can write to the College Principal Group.

If your parents still feel their concerns have not adequately been addressed or that the Code of Practice has been breached they can contact the International Education Appeal Authority (IEAA), c/- Ministry of Education, PO Box 1666, Wellington, New Zealand, who will consult with the school to see if anything can be done to help them.

Our International Student Coordinator will establish and maintain communication arrangements with your parents/caregivers at home for the duration of your stay in New Zealand and also in the case of an emergency situation.

If you face difficulty adapting to your new cultural environment you should follow the “International Student Grievance Procedure” which you will receive on arrival in New Zealand.

## **Driving/Owning a Car in New Zealand**

Christchurch Rudolf Steiner School strongly advises International Students **not** to own or drive a car whilst studying at a secondary school in New Zealand. New Zealand Government statistics show that up to 90% of young drivers are involved in road accidents in the first year of driving a motor vehicle.

International students are only permitted by law to drive in New Zealand if they hold a valid overseas drivers license or an international driving permit.

Your parents will be required to sign a Driving Disclaimer form which acknowledges that if you drive or purchase a car whilst in New Zealand responsibility will rest with your parents (and not the school).