

CHRISTCHURCH RUDOLF STEINER SCHOOL

TERMS AND CONDITIONS OF HOMESTAY

The provision of homestay accommodation for international students attending the Christchurch Rudolf Steiner School ("School") by the homestay applicants described in the homestay application ("Host") shall be on the following terms and conditions:

1. The student shall pay to the Host \$200 per week. This payment shall be made weekly whilst the Host is providing homestay accommodation to an international student enrolled at the school ("Student").
2. The School Homestay Coordinator shall have reasonable access to the homestay accommodation and facilities.
3. The Host shall ensure that the School is informed immediately when there is a change of physical address and/or contact phone number/s or other circumstances. A change in circumstances such as; a change in health, a criminal charge, a change in composition of the household or a move to a different physical address may require any part or parts of the assessment process to be repeated.
4. The Host shall keep the School informed of matters concerning the Student including matters relating to their health, wellbeing or safety, eg. accidents, behavioural concerns or absences without reasonable explanation. The Host shall provide such other information relating to the Student as may be reasonably requested by the School from time to time.
5. The Host recognises that the Student is to abide by the rules of the School and New Zealand law.
6. The Host shall be liable for only board and food costs. Extras such as toiletries, transport (bus tickets etc), telephone, Internet, computer and fax usage and travel are to be paid by the Student themselves.
7. The Host will undertake to:
 - a) Be aware of the student's whereabouts at all times.
 - b) Phone the school to confirm any legitimate absences due to sickness. This should be done on the morning of the absence.
 - c) Enable a student who is sick to have access to a doctor.
 - d) Check that a responsible adult will be available to supervise students who are staying with a friend and that the accommodation is suitable.
8. Either party may terminate the homestay arrangement without the need to provide reasons, upon giving the School one month's written notice.
9. The School may at its discretion remove the Student from the homestay accommodation without notice and terminate the homestay arrangement immediately if:
 - 7.1 In the reasonable opinion of the School the safety or the wellbeing of the Student is at risk.
 - 7.2 In the reasonable opinion of the School the homestay accommodation is adversely affecting the Student's behaviour or academic performance at school.

8. The Host may remove the Student from the homestay accommodation in exceptional circumstances provided that there has first been notice to the School setting out the exceptional circumstances requiring removal of the Student.
9. Should any dispute or difference arise between the parties concerning this agreement or the provision of homestay accommodation the parties agree that they will, in good faith, endeavour to resolve the dispute by consultation and negotiation.
10. The Host's rights and obligations under these terms and conditions may not be assigned.
11. The School shall not be liable for any costs, expenses, damages or other claims against the Host arising from any acts or omissions by the Student.
12. These terms and conditions may be varied by the School upon written notification from time to time and will continue to apply to the provision of homestay accommodation by the Host until notified otherwise.
13. The Host acknowledges that;
 - (a) Personal information of the Host collected or held by the School is provided and may be held, used and disclosed to enable the School to process the application to provide homestay and enable the School to communicate with the Host for any purpose;
 - (b) All information provided in respect of the Host (including information contained in the application, Student or other matters of a confidential nature relating to the homestay accommodation) shall be held and kept confidential except disclosure of information including the application:
 - To the Student (or prospective student), the Student's guardian and/or parents;
 - To any professional consultant or such other person where it is in the interests of the Student to provide the information;
 - Pursuant to any statutory or other legal duty.
 - (c) All personal information provided to the School is collected by and will be held by the School at 19 Ombersley Terrace, PO Box 19944, Christchurch 8241, Phone 337 0514, Fax 337 0515;
 - (d) If the Host fails to provide any information requested in the application to provide homestay, the School may be unable to process the application;
 - (e) The Host has the right under the Privacy Act 1993 to obtain access to and request any corrections of any personal information held by the School concerning the Host;
 - (f) The Host authorises the School to obtain at any time from any person or entity any information it requires to process and/or accept the application to provide homestay or to perform or complete any of the other purposes under this Agreement. The Host authorises any such person to release to the School any personal information that person holds concerning the Host.

Signed: Date:

Name: