

# Christchurch Rudolf Steiner School

## Board of Trustees

Policy on: **Resources**

### **NAG-4**

#### **Purpose**

The board allocates resources in consultation with the management of the school that reflect the school's priorities (as outlined in the Annual Plan) and its special character. This policy outlines how the board will achieve this.

#### **Financial management**

The board monitors the school's expenditure and ensures that annual accounts are prepared and audited as required by the Public Funding Act 1989, the Education Act 1989 and all subsequent amendments. The task of ensuring sound financial management is delegated to the CPG finance committee. A member of this committee, the Bursar or the Principal, shall report monthly to the Board regarding school finances. The Board shall appoint at least one member to liaise with the Bursar and CPG Finance Committee to monitor income and expenditure.

#### **Property management**

The board will maintain buildings and grounds as agreed with the Proprietors. Property management is delegated to the properties' committee, which reports on a regular basis to the board and is charged with setting up an asset register, a replacement programme and a 10 year maintenance programme; it is also charged with maintaining relevant procedures regarding property use.

Date approved: 12.04.2005

Review date: Aug 2007

Re-Adopted 18 February 2008

Reviewed 23 August 2012

Signed:



Responsibility for review: Board/Management

Next Review May 2017