

CHRISTCHURCH RUDOLF STEINER SCHOOL
COLLEGE PRINCIPAL GROUP

Management

Policy: NAG 4: **Resources/Property**

Procedure:2:3 **BUILDING ANY STRUCTURE ON SCHOOL LAND**

All school structures must comply at all times with a managed global plan for the school environment and with all local body by-laws and health and safety legislation.

The College Principal Group will ensure that any member of staff, pupil or parent who wishes to build any structure (permanent or temporary) on the school land will:

- furnish to the College Principal Group with a clear written plan with specifications of the structure they wish to build, including nature of all materials to be used.
- have checked with their appropriate local authority any requirement for building consent or any other necessary consent.
- have evidence that their plan complies with all safety standards required for school buildings, playgrounds etc.
- furnish a full written budget with clear details of costs of all materials and labour, permits etc and where full funding is to come from (e.g. budget/fund-raising etc)..
- ensure that all labour will be carried out in a competent manner, and ,if voluntary labour is to be used, that the people carrying out the work are competent to do so.

After all above conditions have been complied with, a written approval from the Properties Committee needs to be received before commencing work.

Date approved:22 May 2012

Responsibility for Review: Management

Responsibility for Administration Procedure: Management

Review date: May 2017