

Christchurch Rudolf Steiner School Board of Trustees

Policy on: **Documentation and Self Review**

NAG-2

Purpose

This policy is to ensure the board of a review process which is consistent and regular, and develop the necessary documentation.

- In consultation with the management develop a strategic and annual plan
- Maintain an ongoing programme of self review
- Writing , approving, reviewing and altering policies and procedures
- Special character review (see special character policy)

The board's charter and policy committee is charged with making a roster for policy review and subsequent documentation. Policies will be reviewed in conjunction with the national administration guidelines.