



International Student Information



In thinking, clarity • In feeling, inwardness • In will, perseverance

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CHRISTCHURCH RUDOLF STEINER SCHOOL
INFORMATION FOR PROSPECTIVE INTERNATIONAL STUDENTS

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The Christchurch Rudolf Steiner School began in 1975 with two pupils and currently has a roll of about 400. The School's purpose built buildings and landscaped grounds are situated on a beautiful riverside block in Opawa, Christchurch. The school is close to the heart of Christchurch's central city and has beaches, ski-fields and shopping centres within easily accessible distances.

Application Requirements & Procedures

Christchurch Rudolf Steiner School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from Ministry of Education website at <http://www.minedu.govt.nz/goto/international>

A summary copy of the "Code of Practice for the Pastoral Care of International Students" will be given to all successful applicants.

Our academic year starts on 30 January and finishes on the 11 December 2019, at which date our summer holidays start. The year is divided into four terms of about 10 weeks each. In the New Zealand Rudolf Steiner School Class 10 (Year 11) students study a compulsory curriculum. In Classes 11 (Year 12) and 12 (Year 13) pupils study a compulsory core curriculum and a range of specialist subject options. During these last three years students are offered the Christchurch Rudolf Steiner School Certificate and the National Certificate of Educational Achievement.

All correspondence with the school must be in English.

To make an application we require you to complete an "Application for Enrolment" form which you may obtain from the International Student Coordinator or our website. We will also require a copy of your child's most recent school report, together with a translation and a school reference (in English) and a photo of your child and a short essay (in English) written by your child why they want to come to New Zealand, what expectations they have and which goals they have while here in New Zealand.

If any of the details you provide at the time of enrolment change, it is your responsibility to notify the school of the changes.

English Language Proficiency Requirements

You must understand that your English will need to be of a standard that will make your time spent in New Zealand beneficial. As a guideline, on the International Language Testing System (IELTS) a band 5 would be the minimum (1 being the lowest result possible and 9 being the best result possible).

If you are from Japan the language test is known as the TOEFL test. A score of 450 on the TOEFL test is the minimum required. Please ensure your initial command of the English language is adequate, you will be tested upon arrival in New Zealand. If you have an insufficient command of English you may be asked to attend a language school.

Tuition Fees

As an international fee paying student your tuition fees are as follows;

You are required to pay the international student fee, which is:

	NZ\$9,930 per annum
Plus School Fees	NZ\$1,070
Total Fees per annum	<u>NZ\$11,000</u>

The International Student Fee for 2 Terms or 6 month is NZ\$ 6,500 (please allow at least \$40 to cover the bank fees). If a special permission was granted by the CPG the student may stay for only one Term at a cost of \$3,500

Please note: the costs above are subject to annual review.

As a fee paying student board and lodging are extra. Board and lodging will be NZ\$ 235.00 per week and payment **must be**

arranged by you. We have a Homestay Coordinator at our school, Mrs Angelika Frank-Alexander, who will assist you in finding a host family for your stay.

We also require evidence of suitable medical and dental insurance (which must be arranged by you before you arrive in New Zealand) for the time of your stay in New Zealand.

As an exchange student you will not be required to pay tuition or boarding fees provided the exchange is through an exchange with a pupil from the Christchurch Rudolf Steiner School, a letter from your school offering a place for our pupil is necessary and there must be a student from here wanting to exchange.

Other charges you may have to meet include;

- Payment for extracurricular activities such as school excursions, camps, transport for sports, school stationery etc. Depending on the subject these costs can be between \$ 100 and \$ 200 per term for sports and school stationary. Excursions and camps can add another \$ 200 to \$300 to the bill. Invoices will be sent out by the office to the students and to you as parents on a by term basis.
- NZQA fee of NZ\$ 383.30 (if students choose to participate in NCEA Level 1,2 or 3)
- Specialist Support Services (e.g. Occupational Therapy, Psychological Services or any other additional learning support).
- Truancy service in the case of prolonged, unexplained periods of absence from school.
- The cost of dental treatment.

Please note that there is no uniform at the Christchurch Rudolf Steiner School however dress must meet the requirements of the School's Dress Code (which you will receive a copy of before you begin school).

Fee Protection

All international student fees paid are covered (in the case of suspension or removal of the school as a signatory to the Code of Practice, or if a student is required to transfer to another institution) by reserves held in the school's Board of Trustees account at Canterbury Education Services Limited.

Conditions of Acceptance

We do not accept international students wishing to stay less than six months. Acceptance will be based on your most recent school reports and the school reference you submit as part of your enrolment application. All correspondence with the school (including school reports and references) must be in English. As part of the acceptance process the international dean and the guidance councillor may get in contact with your family and conduct an interview.

The student shall have the right to withdraw from the school and terminate the tuition agreement provided two weeks written notice is given to the school.

To enrol at Christchurch Rudolf Steiner School international students must live in one of the following categories of accommodation;

- Living with their parents, or;
- Living in homestay accommodation.

Parents/caregiver of the enrolling student must sign the school's Tuition Agreement contract on acceptance into the school.

International students enrolling at the school must prove that they have adequate medical, travel and personal loss insurance throughout their stay in New Zealand. This will need to be approved by the school (following your payment of tuition fees) before you leave your home country. If your policy is with an international insurance company we will require an English translation of the policy.

International students must inform Christchurch Rudolf Steiner School of any sickness, behavioural, disability or special education needs before enrolment.

International students must meet the English Language Proficiency Requirements as listed in point two, above.

International students must accept the direction of the professional staff at Christchurch Rudolf Steiner School in subject and level placement.

International students must meet the conditions of New Zealand Immigration Service student visa requirements for the duration of your study in New Zealand as listed below.

Immigration Requirements

Application for a student visa has to be made through the local New Zealand Embassy/Consulate. For this application you will need an 'offer of placement' form, which will be sent to you after we have decided to accept you as a pupil and payment of the international student fee has been received and receipted.

You will need medical insurance, which is valid in New Zealand, a valid return air ticket and to be able to satisfy immigration that you have sufficient funds available for the length of your visit.

NB: A student will not be allowed to attend school until we have sighted a valid student visa or certified copy of one.

Full details of visa and permit requirements, advice on rights to employment in New Zealand whilst studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>.

New Zealand Immigration Service will be informed when;

- Students choose to leave Christchurch Rudolf Steiner School and continue their study at another New Zealand school.
- Students fail to attend school on a regular basis - act truant, (please refer to number 13 – Pastoral Care).

Health and Travel Insurance

Most international students are not entitled to publicly funded health services while in New Zealand unless they are:

- A resident or citizen of Australia; or
- A national of the United Kingdom in New Zealand; or
- The holder of a temporary permit that is valid for two years or more.

If you do not belong to one of these special categories and you receive medical treatment during your visit, you will be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at <http://www.moh.govt.nz>

Accident Insurance; The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>

International students must have appropriate and current medical and travel insurance while studying in New Zealand. We will require written proof from your insurance company that you have insurance that will cover the cost of medical treatment in New Zealand and travel for the duration of your stay. We will also require an English translation of your policy if you have taken it out with an overseas company.

Review of Code Compliance

To ensure that the Code of Practice is being complied with, all procedures for the enrolment of international students are reviewed annually.

Legal Obligations of the School

The school and homestay coordinator will act in accordance with the New Zealand Children, Young Persons and their Families Act (1989). If school staff are concerned that you have been or are likely to be, ill-treated, harmed, abused or neglected we are obliged to notify the Children, Young Persons and their Families Service (CYFS) or the New Zealand Police and follow the CYFS reporting protocol.

Personal information on any student is subject to the New Zealand Privacy Act (1989) and is obtained, stored and released in strict accordance with the Act.

The New Zealand Education Rules 1999 (stand-down, suspension, exclusion or expulsion) apply to all students, including international students, enrolled at the Christchurch Rudolf Steiner School. A stand-down, suspension or exclusion may lead to a termination of your enrolment and withdrawal of your offer of place.



Refund Conditions

International students are subject to all of the school rules and disciplinary procedures and are expected to conduct themselves in an appropriate manner at all times. Serious misconduct or any breaches of New Zealand law may result in the student being asked to return home. In such cases the school reserves the right to terminate enrolment and withdraw its offer of place.

Please refer to the school refund policy for refund conditions.

Termination of Tuition

Christchurch Rudolf Steiner School reserves the right to terminate a student's enrolment in the following situations;

- In the event of continued or unexplained absenteeism.
- The exclusion or expulsion of the student in accordance with the Education (Stand-down, Suspension, Exclusion and Expulsion) Rules 1999.
- Provision of false or misleading information by the student on enrolment.
- Inadequate progress by the student.
- Failure by the student to pay fees.
- Where the school is unable to guarantee accommodation due to the student's behaviour.
- In the event of criminal behaviour by the student (including such behaviour outside the school's premises).
- An inability to attend due to reasons such as illness or family obligations, where the student cannot make up the missed course time and needs to re-enrol if they wish to complete the course.

Please note that New Zealand Immigration Services will be notified immediately in the event of any termination of enrolment.

Facilities, Equipment & Staffing

The Christchurch Rudolf Steiner School is one of four large State Integrated Rudolf Steiner Schools in New Zealand that host international students.

Christchurch is the largest city in the south island of New Zealand situated on the eastern coast. Its hinterland is the large flat Canterbury Plain, a fertile and prosperous agricultural area. Beyond the plains lie the foothills and then the peaks of the Southern Alps including New Zealand's highest peak Aoraki Mount Cook.

The city was founded in 1850 by Canterbury Association settlers from England and still retains strong ties with its history. It has a population of some 400,000 people and as well as providing services for agriculture also has a light manufacturing industry and an extensive tourism industry.

The school is located in the south of the city on its own landscaped grounds in a bend of the Opawa River which forms one of its boundaries. It has extensive purpose built buildings designed in a distinctive Waldorf or Rudolf Steiner fashion which is instantly recognisable.

The senior school has excellent facilities including an art suite, two dedicated science rooms, a technology workshop, a music room, a cooking and textiles room, three more class rooms and a student library learning centre. Drama and physical education are catered for in a dual-purpose hall and auditorium and there are also ball courts and a purpose built playing field.

The school also has a lunchtime café which operates Mondays to Fridays for students and staff. The café sells a wide range of wholesome/organic food at a very reasonable cost.

All these facilities are well equipped and resourced. The school is especially proud of its modern information technology capability. The buildings are networked and senior students have access to an Intranet and the Internet by making use of the computer suite. The school is well able to offer its students a high quality learning environment. WIFI for the students' use is available throughout the Upper School.

The teaching staff are all well qualified teachers registered with the New Zealand Education Council. They have a commitment and a personal connection to the distinctive 'special character' of the school. They participate in Rudolf Steiner professional development and other development and training work and strive to provide the best possible learning environment for students. There is a core of full time teachers and a number of part time subject specialist teachers. The school provides teaching staff with a performance management programme.

General information and photos of the Christchurch Rudolf Steiner School are available on our website at; www.ch.steiner.school.nz.



Courses & Qualifications

Students in the Christchurch Rudolf Steiner School are required to undertake all the subjects in Classes 9 and 10 (Years 10 / 11) regardless of aptitude. In Classes 11 and 12 (Years 12 / 13), the students may choose from a broad range of subjects leading towards nationally-recognised qualifications. The Main Lesson programme remains compulsory, and together with an Arts programme forms a core Waldorf Curriculum.

Pastoral Care

Students are members of a class community with others of their age group, under the guidance and care of an Upper School teacher who is their Class Sponsor.

The Sponsor attends to the general care of the class, acts as their advocate and handles discipline and other matters of guidance and organisation.

Students can seek out, or be referred to, the school's Guidance Counsellor, if the need arises. If necessary the Dean will attend to issues of responsibility and behavioural self-management.

In the case of irregular attendance or failure to meet course requirements you will be referred in the first instance to the Class Sponsor/Upper School Dean/Guidance Counsellor who will offer you guidance.

International Student Orientation Programme

On arrival at the school for the first time students are met and welcomed by the International Student Coordinator. They have a short meeting during which the following topics are covered:

- Information on the school environment and what to expect including an introductory tour.
- Information on the wider city environment.
- Information on cultural, recreational and sporting activities.
- Advice about suitable transport arrangements, including the rules about driving.
- Advice about how to open a bank account.
- Advice about expected behaviour and the laws of New Zealand.
- Advice about the school policy on drug and alcohol abuse.
- Information on 'keeping safe'.
- Health and medical information.
- Advice about rights, how to make a complaint and access support.
- Provision of 24 hour emergency contact name and telephone number.

The International Student is then introduced to the Class Sponsor and the pupils in the class they are to join.

The student is introduced to a previously nominated 'buddy' from their classmates to help them through the first few weeks.

The student has a follow up meeting with the Class Sponsor who describes curriculum organisation, provides a timetable and attends to any other administrative matters.

The student joins the ESOL class and meets other international students in a sheltered setting.

Throughout their stay the student has brief weekly meetings with their Sponsor teacher if necessary.

The Timetable

There are three elements in the structuring of lessons in the Upper School: the Main Lesson, the Subject Lesson and the Module.

A number of core curriculum subjects are studied during **Main Lessons**. These units are particularly characteristic of Waldorf Education, and are taught in the first part of each day before morning tea for a period of three weeks at a time. Up to twelve main lessons are taught in each class in the course of a year, and are compulsory at every level. **Subject Lessons** are timetabled similarly to lessons in any high school, in single or double periods scheduled throughout the day. A range of subjects are studied intensively in **Modules** of 2 – 4 periods per week for one or more terms each year.

Assessment and Qualifications

Christchurch Steiner Certificate (CSC)

The Christchurch Steiner Certificate (CSC) is a qualification that recognises the broad scope of education and the special character of the Steiner School. It is flexible, inclusive, and provides for different learning pathways for students. The Certificate is awarded on successful completion of the years work in classes 10, 11 and 12 which are designated as levels 1, 2 and 3 respectively. It includes a comprehensive record of all work undertaken by the student throughout each of the last three years of school.

To gain the certificate the student must successfully complete the following aspects

- complete to an Achievement level or above in all main lessons
- gain Achieved, Merit or Excellence in all subject classes (all subjects in class 10, and 3,4,5 or 6 specialist subjects in Class 11 and 12). A MAP grade (Minimum Acceptable Performance is available for students on the Special Education register.)
- satisfactorily engage in the NZ curriculum key competencies - managing self, relating to others, thinking, participating and contributing, using language symbols and texts
- satisfactorily participate in the annual school camp, peer support programme, leadership programme, the annual school play in Class 11 and 12, and other extra school events
- present a major year project on a subject of their choice (Class 12)

In this way the certificate encompasses the work done by the student towards NCEA (as below), as well as that more particularly relating to the school's Special Character, as a Rudolf Steiner

School. This validates the pupils' participation in the rounded holistic education that Rudolf Steiner/Waldorf schools aim to provide.

The Steiner certificate will be issued with an endorsement of Merit or Excellence if the requirements for such are met (see relevant appendix). It will also be accompanied by a transcript listing the grade issued for each activity (main lesson, subject course, camp etc).

The special character elements of the CSC are quality assured through the school's internal procedures (e.g. the school's charter, annual goals, school schemes, peer appraisal). Assessment for the NCEA component is moderated by the New Zealand Qualifications Authority (NZQA).

National Certificate of Educational Achievement [NCEA]

The following is a guideline to help you work towards receiving a National Certificate in Educational Achievement [NCEA]. When you are planning your courses for next year you will need to take in to account the amount of credits offered in each subject so you can gain your certificate for that Level. University Entrance (UE) requirements will also need to be taken in to consideration as these are different to NCEA Level 3 (see following section)

Class Ten - NCEA Level 1
Class 10 students will be undertaking the Christchurch Steiner Certificate, rather than NCEA Level 1. However, they will also be assessed for around 30 NCEA credits covering Literacy and Numeracy: <ul style="list-style-type: none">➤ Minimum 10 credits in reading, writing (English or other approved areas)➤ Minimum 10 credits in numeracy (Mathematics or other approved areas)
Class Eleven - NCEA Level 2
Most Class 11 students will study for NCEA level 2 which require at least 80 credits: <ul style="list-style-type: none">➤ 60 of which must be from courses at Level 2 or higher.➤ 20 credits may come from Level 1 (or above). Level 1 Literacy and Numeracy requirements must be met to gain NCEA Level 2. Level 1 Certificate will be available to students in Class Eleven who do not meet the requirements of Level 2.

Class Twelve - NCEA Level 3

Most Class 12 students will study for NCEA level 3 which also requires **80** credits:

- **60** credits from Level 3 (or higher)
- **20** credits from Level 2 or above.

Level 1 Literacy and Numeracy requirements must be met to gain NCEA Level 3.

Level 1 or 2 Certificate will be available to students in Class Twelve who do not meet the requirements of Level 2 or 3 respectively

Course Endorsement

Course Endorsement enables students with strong performances in individual courses to gain Excellence or Merit endorsements in those courses. Students will receive an Excellence endorsement for a course if they gain 14 credits at Excellence level in that course, while students gaining 14 credits at Merit (or Merit and Excellence) will gain a Merit endorsement. To ensure students are capable of performing in both modes of assessment, most courses require at least three of the 14 credits achieved at Merit or Excellence must be from internally assessed standards, and three from externally assessed standards. Course outlines make clear whether the course offers the possibility of endorsement. Endorsement is recorded, along with all credits achieved, on the students Record of Achievement issued by NZQA

Certificate Endorsement

NCEA at each level may be issued with Endorsement as Merit or Excellence.

- Excellence: At least 50 excellence credits at the relevant certificate level or above.
- Merit: At least 50 excellence or merit credits at the relevant certificate level or above.

Credits can be accumulated over more than one year for the purposes of certificate endorsement (not for subject endorsement). In any one year a learner will be awarded an endorsed certificate only at the highest level of endorsement recognised that year. If a certificate has been issued without endorsement or with endorsement with merit, and subsequently the criteria for merit or excellence respectively are met, then NZQA will reissue the certificate with the appropriate endorsement on application and payment of a \$15 fee. The application form is available from the NZQA website, or through the school.

University Entrance

The minimum requirements for University Entrance are as follows:

- NCEA level 3
- Numeracy (10 credits at level 1 in appropriate Achievement Standards (which may or may not be specifically Mathematics standards, or in 3 specified Unit standards)
- Literacy (5 credits in writing and 5 in reading, both at Level 2 in appropriate Achievement Standards, which may or may not be specifically English standards.)
- A minimum of 14 credits at level three in each of three approved subjects. (The course outlines in this booklet make clear if the course is able to count as one of the approved subjects for UE.)

University Entrance provides for automatic entry into the University of your choice, but the University also publishes details of entry criteria for **particular courses**. These criteria usually incorporate points for gaining standards at the Merit or Excellence level. This information can be acquired from the Careers Adviser or Academic Dean or via University/Polytechnic web sites. Be aware that these requirements are changing as entry becomes more competitive.

Comprehensive details of the school learning and qualifications programmes are published separately in the **SENIOR STUDIES GUIDE**.

Options Available in the Senior School

Class 10 (Year 11) – NCEA Level 1. Christchurch Rudolf Steiner Certificate incorporating NCEA

With the exception of Spanish and a Music/Dance/Drama elective all subjects are compulsory.

Class 11 (Year 12) – NCEA Level 2

Main Lessons			
General Science	Humanities	Compulsory Curriculum	Core

Subject Options		
English Mathematics Information Technology Biology Chemistry Physics Practical Art History of Art Fashion & Textiles	Classical Studies History Horticulture Technology Performance Drama Performance Music Physical Education Electronics Photography	Conventional and Non- conventional Unit Standards-based Qualifications in a variety of vocational and skills subject areas are available

Class 12 (7th form) – NCEA Level 3 (options from the above level 2 list may also be taken).

Main Lessons		
Science	Social Sciences	Compulsory Core Curriculum
Subject Options		
A personally-chosen Year Project English Mathematics (Calculus) Biology Chemistry Physics Information Technology Fashion & Textiles	Painting Print Making Photography History of Art Classical Studies History Performance Technology Physical Education	Conventional and Non- conventional Unit Standards-based Qualifications in a variety of vocational and skills subject areas are available

Compatibility of NCEA to Abitur

The New Zealand qualification of NCEA is compatible with the German 'Abitur'. This is available in a separate document. The a copy of the Advice of the Kurltusminister Konferenz below. A complete

copy of the document is available on request.

Advice for German students intending to study at German Universities

The Standing Conference of the Ministers of Education and Cultural Affairs (*Kultusministerkonferenz, KMK*) of the German states (Länder) has recommended to German universities that they accept the New Zealand National Certificate of Educational Achievement (NCEA) results for entry to German universities, provided that the requirements listed on the German language website www.anabin.de are met. These are largely New Zealand's own minimum requirements for University Entrance, although in addition KMK requires that at least five distinct subjects have been studied.

General Requirements

German students wishing to apply for university in Germany after studying at school in New Zealand must:

- achieve New Zealand University Entrance, and
- study at least five University Entrance approved subjects in appropriate combinations, as detailed below.

While KMK does not require the attainment of either NCEA Level 2 or 3, NZQA recommends that students complete one of these qualifications as well as the requirements above.

Simply having the minimum requirements may not make students eligible for the competitive entry courses. Prospective students need to check the requirements for their preferred university courses before commencing their final year of study at school, to help inform their subject choice and the grades required.

Accommodation

To enrol at Christchurch Rudolf Steiner School international students **must** live in **one** of the following categories of accommodation;

- Living with their parents, or
- Living in homestay accommodation.

All students under 18 years old attending Christchurch Rudolf Steiner School are not permitted to be in a flatting/boarding facility situation.

Homestay accommodation needs to be arranged by the school Homestay Coordinator well in advance, most homestay families available are current parents of the school and live within a short distance from the school (10 – 15 minutes by car at the most). The homestay family will meet you at the airport and provide you with; your own bedroom, bedroom furniture (bed, wardrobe/set of drawers, desk and lamp - if applicable), three meals a day, bathroom facilities, laundry facilities and access to a working telephone. The family will also assist you with becoming familiar with your surroundings and the New Zealand 'way of life'.

Our Homestay Coordinator, Mrs Angelika Frank-Alexander, will be able to assist you in finding a host family for the duration of your stay. Angelika is also available for the ongoing monitoring of your homestay situation for the duration of your stay in New Zealand.

If your application to become an international student at the Christchurch Rudolf Steiner School is accepted you will be contacted by Angelika to begin the placement process. You will be required to complete a homestay questionnaire to assist the coordinator in placing you with the most appropriate family and you will also be required to sign a Host Family Contract before leaving your home country.

Homestay lodging will be approximately NZ\$ 235.00 per week and payment must be arranged by you. This fee covers your board and food costs only – you will need to pay for things such as; toiletries, transport (bus tickets etc), telephone calls, faxes, Internet usage, travel and other extras yourself. The accommodation fee is applicable only to the house to which you are contracted.

The Christchurch bus service offers Metro Cards which you are able to load money onto and then use when you board a bus. Costs for bus travel around Christchurch vary; generally you will pay between NZ \$3 - \$4 per trip. International telephone calls vary as most NZ telephone companies offer off-peak calling rates and special weekend/late night deals which can save you a lot of money – for example a 20 minute call to Germany at 9 pm on a weeknight or during the weekend currently costs NZ \$0.88 cents per minute as opposed to peak hours which are NZ \$1.15 per minute. Many cell phone providers offer calling plans including calls to landlines and to some overseas countries.

The cost of living in Christchurch varies depending on what extra-curricular activities you will be involved in – you will need some weekly spending money and if you plan to travel around New Zealand, additional money to support you whilst travelling (for accommodation, food, bus/airfare/train/ferry costs).

Each family will have rules and curfew that the rest of the family members abide by, we expect international students to respect these rules and follow them as closely as possible whilst living with the family.

Homestay carers are fully assessed in accordance with the 'Code of Practice for the Pastoral Care of International Students' to determine that they have the skills, experience and facilities to meet the needs of our international students. Assessment procedures include an assessment interview to meet and establish communication with the homestay carer, a home/facility visit, referee checks and a New

Zealand Police check for the carer and anyone connected with the carer who is aged 18 years or over and who is likely to have regular contact with you.

The homestay coordinator will meet with you once a term to confirm that the accommodation is suitable.

Parent & Student Support

If your parents have concerns about any aspect of your schooling whilst in New Zealand they can contact the International Student Coordinator (Angelika Frank-Alexander) at the school. If they are still not satisfied, they can write to the College Principal Group.

If your parents still feel their concerns have not adequately been addressed or that the Code of Practice has been breached they can contact the International Education Appeal Authority (IEAA), c/- Ministry of Education, PO Box 1666, Wellington, New Zealand, who will consult with the school to see if anything can be done to help them.

Our International Student Coordinator will establish and maintain communication arrangements with your parents/caregivers at home for the duration of your stay in New Zealand and also in the case of an emergency situation.

If you face difficulty adapting to your new cultural environment you should follow the "International Student Grievance Procedure" which you will receive on arrival in New Zealand.

Driving/Owning a Car in New Zealand

Christchurch Rudolf Steiner School strongly advises International Students **not** to own or drive a car whilst studying at a secondary school in New Zealand. New Zealand Government statistics show that up to 90% of young drivers are involved in road accidents in the first year of driving a motor vehicle.

International students are only permitted by law to drive in New Zealand if they hold a valid overseas drivers license or an international driving permit.

Your parents will be required to sign a Driving Disclaimer form which acknowledges that if you drive or purchase a car whilst in New Zealand responsibility will rest with your parents (and not the school).